

**Letter of Authorization**

**(Print on your letterhead)**

Date:

Attention: To Whom It May Concern:

We have this date contracted with CSI PhoneReview to serve as our agent for auditing and evaluating our telephone account. Please release whatever information they request.

This authorization is to be in effect from the date indicated in this letter and continue until same is canceled in writing from our office.

CSI PhoneReview is additionally authorized to pursue credits due us for past billing discrepancies and act as our agent should a refund check be desired in lieu of a credit.

Their representative will present this request when contacting your organization.

Sincerely,

COMPANY

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BY \_\_\_\_\_

DATE \_\_\_\_\_